

**Minutes of the Meeting of the Village Board of Trustees held at 7:30 p.m.
February 17, 2022
Via ZOOM**

Members Present: Mayor Dick Clarke
Trustee Ruth Cico
Trustee Mark Wilder
Trustee Mike Shepard
Trustee Megan O'Donnell
Trustee Bruce Stebbins
Trustee Andrew Dryden

Others Attending – Attorney Joe Frateschi; Village Clerk Maureen Butler; Treasurer Mark Baker; Code Enforcement Officer Gregg Humphrey; Public Works Superintendent Chuck McAuliffe; Officer Robert Thibault and Police Chief Mike Lefancheck.

The Pledge of Allegiance was recited.

Resolution #199/2021 Moved by Trustee Dryden, second by Trustee Cico
Resolved that the minutes from the Village Board meeting of February 3, 2022, be approved.

Carried

Citizen's Comments

There were none.

Trustee's Comments

Trustee Stebbins asked that an item be added to the agenda for discussion/possible action: Hiring Popli Design Group for the electrical portion of the Canton Street project.

Trustee O'Donnell informed the board that nominations for the 2021 Volunteer of the Year are now being accepted at the Volunteer Center.

Trustee Shepard requested that an executive session be added to the agenda regarding a police personnel matter.

Mayor's Comments

Mayor Clarke noted that:

- a grand opening was held for the new Mexican restaurant, *Mi Ranchito* on East Genesee Street.
- there is a signed contract for the Main Street grant project. After speaking with Code Officer Humphrey, businesses should be able to start their renovations.
- the village election will be held on Tuesday, March 15th.
- the Erie Canalway National Heritage Corridor have posted many upcoming activities on their website. Go to [Erie Canalway National Heritage Corridor :: Plan Your Visit](#) for info.
- a Planning Symposium will be held on March 10th at the Syracuse Marriott if any board members are interested.
- He is writing to the legislators regarding the lack of increases in the AIM funding.

Department Heads

Village Clerk Maureen Butler informed the board that taxes will be mailed on the 25th of February. They are payable by credit card at www.ongov.net/etax, by mail, via the drop box, and in person at Village Hall. Checks are preferable. Butler reminded the audience that if they are in need of an absentee ballot to call Village Hall or stop by to complete an application and ballot. The nominations are: Richard Clarke – Mayor; Trustee nominations – Ruth Cico, Nathan Collins and Eric Reinagel. The village election will be held on March 15th from 12 noon – 9 p.m. at Village Hall.

Codes Officer Gregg Humphrey mentioned that if anyone is interested in becoming involved with the village there are opportunities to become a member of the Planning and Zoning boards. If interested, reach out to the mayor or codes department. Humphrey advised that there will be zoom Planning Board meeting on the 24th regarding a small subdivision along Tappan and Gentry streets. Contact the Codes office if you are interested in attending via zoom.

Canton Woods Senior Center Coordinator Ruth Troy asked Butler to let the viewing audience know that there are Covid test kits available for seniors at the Center. Like all Village-owned facilities masks are now optional while in the Senior Center. Also, Troy wanted to make it known that she appreciated the DPW painting the rec room.

Treasurer Mark Baker reported that he had spoken with the department heads regarding requests for end of the year encumbrances. Baker noted that he had sent them up to date figures on all their accounts. Baker also warned those with credit cards that a village card had been compromised recently so beware.

Public Works Superintendent Chuck McAuliffe noted that the DPW is definitely in winter mode. Snow has been removed from the business district which helps to open things up downtown. He enlightened the board of a couple of water breaks that have occurred and that the tub grinder has been here grinding the summer brush and the many trees that have come down.

Pending Business

- **Revised Parks Application and Fees**

Trustee O'Donnell stated that the revised park agreement has a new format and rental increases. O'Donnell asked that the board review the revised application and be ready to discuss at the next board meeting.

- **Proposed Water Rates**

Resolution #200/2021 Moved by Trustee Stebbins, second by Trustee O'Donnell
Resolved to approve the proposed water rate increase for 2022.

Carried.

Trustee Stebbins noted that this increase is necessary for the maintenance of the water lines. The 3% increase breaks down for residents to an additional 49 cents base fee and 4 cents per 100 cubic feet. Non-residents are receiving a 4% increase which breaks down to an additional 84 cents base fee and 6 cents per 100 cubic feet. Trustee Dryden pointed out that the village water rates are 84% less than OCWA.

New Business

- **Planning Board member appointment**

Resolution #201/2021 Moved by Trustee O'Donnell, second by Trustee Shepard
Resolved to appoint village resident Kevin Hamilton as a Planning Board member, effective February 22, 2022, at a rate of \$50.00/month.

Carried.

- **Appointment – Officer Robert Thibault as Sergeant**

Resolution #202/2021 Moved by Trustee Shepard, second by Trustee Cico
Resolved to appoint Robert A. Thibault as a police sergeant, effective on March 5, 2022, at a salary of \$80,683.00.

Carried.

Chief Lefancheck articulated his reasoning for giving Officer Thibault the promotion.

- **Increase in Hours - Treasurer**

Resolution #203/2021 Moved by Trustee Dryden, second by Trustee O'Donnell

Resolved to pay the Treasurer for an additional 5 hours/pay period at \$20.00/hour until April 1, 2022. This will be retroactive to February 7, 2022.

Carried

- **2022 Vision Renewal**

Resolution #204/2021 Moved by Trustee Shepard, second by Trustee O'Donnell

Resolved to renew the 2022 Vision proposal with our current carrier, ShelterPoint Vision at the current 2021 rates.

Carried

- **Canton Street Project – Electrical Specs Award**

Resolution #205/2021 Moved by Trustee Shepard, second by Trustee O'Donnell

Resolved to award the electrical portion of the Canton Street Project to Popli Design Group for up to an amount of \$18,000.00.

Carried

- **Executive Session – No anticipated action**

Resolution #206/2021 Moved by Trustee Cico, second by Trustee O'Donnell

Resolved that the board retire into executive session regarding a police personnel matter, with no action planned at 8:04 p.m.

Carried

Resolution #207/2021 Moved by Trustee Dryden, second by Trustee Cico

Resolved that the board return from executive session at 8:06 p.m.

Carried

- **Motion to pay bills as audited**

Resolution #208/2021 Moved by Trustee O'Donnell, second by Trustee Dryden

Resolved to pay the bills from their proper accounts, after audit.

Abstract #24

- General Fund Checks #47704 - #47747 \$ 99,329.98
- Water Fund Checks #25150 - #25160 \$ 16,587.42
- Sewer Fund Checks #24053 - #24057 \$ 3,961.11

Carried

- **Adjournment**

Resolution #209/2021 Moved by Trustee Dryden, second by Trustee Cico

Resolved that the meeting be adjourned at 8:07 p.m., until the next village board meeting on Thursday, March 3, 2022, at 7:30 p.m. via Zoom.

Carried

Respectfully submitted,

Maureen Butler

Village Clerk
Village of Baldwinsville