

**Minutes of the Meeting of the Village Board of Trustees held at Village Hall at 7:30 p.m.  
October 05, 2023**

Members Present: Mayor Dick Clarke  
Trustee Ruth Cico  
Trustee Bruce Stebbins  
Trustee Nate Collins  
Trustee O'Donnell  
Trustee Reinagel  
Trustee Shepard

Others Attending – Attorneys Bob Baldwin and Jamie Sutphen; Village Clerk Jody DePaulis; Treasurer Mark Baker; Senior Center Coordinator Ruth Troy; Water Supervisor Corey Perkins and Police Sargent Jason Guinn; Engineer Greg Sgromo, PAC-B Videographer Ben Weiss; Citizens: S Patterson, James Thrasher, Kevin Hanlon, J/N McKinley, and Mark Zack.

The Pledge of Allegiance was recited.

**Resolution #113/2023** Moved by Trustee Shepard, second by Trustee Cico  
Resolved that the minutes from the Village Board meeting of September 21, 2023, be approved.

**Carried**

**Citizen's Comments**-There were none.

**Trustee's Comments**

**Trustee Reinagel** needed to add two agenda items. 1st motion is to authorize work on the village hall office file server to enhance the server and data backup. Work not to exceed \$2500.00. The second motion is to move the right of way on Lock Street PDD approximately 10 feet out to back side of sidewalk.

**Trustee Collins** also needed an agenda item added. The motion is accepting the resignation of Part Time Codes Officer, Gregg Humphrey, effective 10/5/2023.

**Trustee Shepard** needed to add an agenda item for the Executive session to discuss a contractual matter.

**Mayor's Comments**

**Mayor Clarke**

- Wanted to let everyone know that Halloween hours for trick or treating in the village will be from 6:00-8:00 pm on the 31<sup>st</sup>. Please watch the little kids walking in the streets. Also, the Ghost Walk will be on October 20<sup>th</sup> and 21<sup>st</sup> from 6:00 pm to 10:45 pm.
- Mayor Clarke also informed the public that the traditional window painting will be in the village on October 21<sup>st</sup>. If you wish to have your storefront decorated, please contact the Town of Lysander Parks and Rec Dept. It is also the day where children can trick or treat around the village at local businesses in the daylight.
- He informed the board that he received an email from Kathy Olson who commented on how beautiful the flowers look, and how they add to the beauty of the community. A job well done.
- The Mayor wanted to let everyone know of the Ham Dinner that will be from 4:00-5:30 from the Presbyterian Church. Grab and Go dinner on Saturday, October 7<sup>th</sup>.
- Mayor Clarke let the community know that he will be stepping down as Mayor, effective November 30<sup>th</sup>. It was not an easy decision and he thought about it for weeks. Physically it is getting harder for him to do the job.

**Department Heads**

**Treasurer Mark Baker** told the board that either Friday, October 7<sup>th</sup> or Tuesday, October 10<sup>th</sup>, they will close on the bond for the new snow truck in the amount of \$137,700.00 with an interest rate of 4.5%. This will add \$50,000.00 a year

to the budget during the next 3-4 years. In the spring, there will be another truck arriving. There will be a small grant from the state.

**Senior Center Coordinator Ruth Troy** wanted to thank Mark Baker for helping with the 2024 Canton Woods budget. Troy also disclosed that Chuck McAuliffe received word that Onondaga county will provide funding for their walking trail. Thank you to Brian May for his help. The Rescue Mission will again be providing meals to those who cannot make it out for Thanksgiving and Christmas. The deadline for registration is November 4<sup>th</sup> for Thanksgiving and December 4<sup>th</sup> for Christmas. She also informed the group that 153 immunizations were given out during the Canton Woods immunization clinic. 85 people came out. The next clinic will be on October 25<sup>th</sup> from 10:00 am to Noon.

**Water Supervisor Corey Perkins** told everyone of the valve replacement work that has been happening. 7 valves have been done so far with 4 more to go. Also, brush pick up is happening every week now.

### New Business

- Establishment of Standard Work Days - Mayor

**Resolution #114/2023** Moved by Trustee Collins, second by Trustee Reinagel

Resolved to approve/establish 6.60 days as the “standard workdays per month” for Mayor Richard Clarke per record of activities maintained and submitted by him at the request of the New York State and Local Employees’ Retirement System. This will be the number of days reported to the retirement system each month for him.

### Carried

- Server upgrade

**Resolution #115/2023** Moved by Trustee Reinagel, second by Trustee Stebbins

Resolved to authorize work on the Village Hall offices, file server, to enhance the server and data backup. Work not to exceed \$2500.00.

### Carried

Mark Baker explained that data has not been back up on the main water/sewer. John Hart can do a bare-metal backup, that is the system goes down for any reason, the server will be recovered.

- Right of Way

**Resolution #116/2023** Moved by Trustee Stebbins, second by Trustee O’Donnell

Resolved to move the Right of Way on Lock Street PDD approximately 10 feet out to the back of the sidewalk-Pending attorney approval.

### Carried

James Trasher representing Alberici Construction spoke about the pathway on Lock Street where new homes are being build. Also speaking were Attorney Jamie Sutphen, Engineer Greg Sgromo and Realtor Kevin Hanlon. Trasher presented blueprints of what was approved in 2015 regarding the path leading to the woods. Residents who are moving onto Lock Street residential area are concerned for safety that a walking path is going to be in their back yard. The code, as it was written in 2015, was being debated. Jamie Sutphen mentioned she had called former DPW Engineer, Steve Darcangelo regarding the project. He remembered there were discussions about it but not in detail. A discussion then ensued regarding the right of way and property and if there should be a public hearing. It was decided that two public hearings will be held at the next board meeting. One will be a discussion on the movement of the lot line to extend the width of Lock Street. The second will be the potential removal of the trail from the plan. Bob Baldwin to provide more information for the Public Hearing.

- Public Hearing set

**Resolution #117/2023** Moved by Trustee Reinagel, second by Trustee Collins

Resolved to set a Public Hearing on Thursday, October 19<sup>th</sup>, 2023, at 7:31 pm to discuss the movement of the lot line to extend the width of Lock Street.

### Carried

- Public Hearing set

**Resolution #118/2023** Moved by Trustee Reinigel, second by Trustee Collins  
Resolved to set a Public Hearing on Thursday, October 19<sup>th</sup>, 2023, at 7:31 pm to discuss the potential removal of the trail from the plan.

**Carried**

- **Resignation**

**Resolution #119/2023** Moved by Trustee Collins, second by Trustee Reinigel  
Resolved accept the resignation, of Part Time Codes Officer, Gregg Humphrey, effective October 05, 2023.

**Carried**

- **Executive-No anticipated action**

**Resolution #120/2023** Moved by Trustee Cico, second by Trustee Stebbins  
Resolved to move into Executive Session to discuss a contractual matter -no anticipated action planned at 8:32 p.m.

**Carried**

- **Executive Session – returned.**

**Resolution #121/2023** Moved by Trustee Collins, second by Trustee Cico  
Resolved that the board returned from executive session at 9:04 p.m.

**Carried**

- **Motion to pay bills as audited.**

**Resolution #122/2023** Moved by Trustee Collins, second by Trustee Cico  
Resolved to pay the bills from their proper accounts, after audit.

**Abstract #14**

- General Fund Checks #49333 - #49363 \$ 18,438.84
- Water Fund Checks #25522 - #25531 \$ 15,025.93
- Sewer Fund Checks #24258 - #24261 \$ 6,512.14

**Carried**

- **Adjournment**

**Resolution #123/2023** Moved by Trustee Collins, second by Trustee Cico  
Resolved that the meeting be adjourned at 9:05 p.m., until the next village board meeting on Thursday, October 19, 2023, at 7:30 p.m.

**Carried**

**Respectfully submitted,**

*Jody DePaulis*

*Village Clerk*

Village Clerk, Village of Baldwinsville