

**Minutes of the Meeting of the Village Board of Trustees held at Village Hall,
16 West Genesee Street, Baldwinsville, NY.**

April 03, 2025

Members Present: Mayor Bruce Stebbins
Trustee Megan O'Donnell
Trustee Mike Shepard
Trustee Ruth Cico
Trustee Nate Collins
Trustee Donna Freyleue
Trustee Joe Cole

Others Attending – Attorney Bob Baldwin; Sr. Coordinator Rene' McMonagle; DPW Superintendent Taran Pashow and Police Chief Mike Lefancheck; PAC-B Videographer Jonah Hawthorne; Citizens: James Miller, MaryAnne Williams, Erich Von Hinken, Vickie Freyleue, and Cindy Clarke

The Pledge of Allegiance was recited.

Resolution #001/2025 Moved by Trustee Cico, second by Trustee Freyleue

Resolved that the minutes from the Village Board meeting of March 20, 2025, be approved.

Carried

Special Presentation: Erich Von Hinken is a nonresident of the Village that has created a new website called govtodo.com. It is a website that both residents and elected officials can use to discuss issues in the community and an idea to create a solution. Mr. Von Hinken is just launching the website and hopes that elected officials can use it to bridge problems and solutions on local issues. Anyone can create an action item. The website is not only for the Village of Baldwinsville, but he has created it so anyone around the country can create a "ticket" for their area or municipalities in any state. Mr. Von Hinken demonstrated the website and how it can be used. He hoped that the Village would start using the platform and that would get other municipalities interested and involved as well with their issues.

Citizen Comments-Agenda items only-None

Trustee's Comments-

Trustee O'Donnell-Saturday, April 5th is the celebration of the Volunteer of the Year. This year the honor is going to Barb Winegard. She has been involved in the community for many years. Congratulations to her. Trustee O'Donnell also asked the Chief to clarify that the parking ban will be lifted after April 15, 2025.

Mayor's Comments—The Mayor announced that the Village has again been awarded for the 37th consecutive year, Tree City USA. Also, Earth day is approaching and clean up will be on April 25th and April 26th. You can sign up with OCRRA, they will provide bags/and tags. The website is www.ocrra.org. The Mayor also spoke about the Civil War monument that fell recently due to high winds. All pieces are secured and in storage until it is decided what to do with them. It is a statue of the 1887 statue of the Ohio Monument and is part of the National Heritage Committee survivors of the Civil War that created it. There will be a meeting on April 14, 2025, at the Public Library to discuss the monument. The Women's Garden club is selling hanging baskets for 55.00 a basket. The garden club works with the DPW during the summer to water and care for the baskets that are hung throughout the village.

Department Heads

Attorney Bob Baldwin-Mr. Baldwin reminded the board that the domain name/website will have to be changed from .com to .gov. He believes that the clerk is working on this.

Sr Center Coordinator Rene' McMonagle-There will be a craft show on April 11th from 9-3 at Canton Woods. April 18th is the Easter Party at 11:00 am with music by Geoff Clough. On May 16th will be the upcoming health and wellness fair.

DPW Superintendent for a snow-brush and lawn refuse is going on., please remember to not put it in the street but leave it on your lawn. The DPW will fix laws if needed. This will go on throughout April.

Chief Mike Lefancheck-Recently there was a member of the community that took their own life. Please remember that there are services available to all citizens. Please reach out if you need help. There are many options available, and help is available for everyone. Mayor Stebbins also mentioned the heroic actions of three individuals that will be honored at the May 1st Board Meeting.

New Business

- **Seasonal Worker**

Resolution #002/2025 Moved by Trustee Collins, second by Trustee Cole

Resolved to appoint Zachary Arnold, as a Seasonal DPW Worker at a rate of \$17.87 an hour, effective April 14, 2025

Carried

- **Mayor's Conference**

Resolution #003/2025 Moved by Trustee Collins, second by O'Donnell

Resolved to authorize the mayor to attend NYCOM's annual meeting in Bolton Landing, NY from May 25-May 30, 2025, with a cost not to exceed \$1,000.00 (Budgeted item).

- **Village Board Meetings**

Resolution #004/2025 Moved by Trustee Cole, second by Trustee Freyleue

Resolved to authorize the following dates for the Village Board meetings: April 17, May 1, May 15, June 5, June 26, July 10, July 24, August 7, August 21, September 4, September 18, October 2, October 16, November 6, November 20, December 4, December 18, January 8, 2026, January 22, February 5, February 19, March 5, March 19, April 2, April 16, May 7, May 21, June 4, June 18, July 2, July 16, August 6, August 20, September 3, September 17, October 1, October 15, November 5, November 19, December 3 and December 17 of 2026. Meetings will be on the 2nd and 4th Thursday of month during July 2025 and January 2026, due to holiday schedules.

Carried

- **Intermunicipal Letter**

Resolution #005/2025 Moved by Trustee Collins, second by Trustee Cole

Resolved to allow the Mayor to sign the intermunicipal letter of understanding to include the Town of Van Buren in the joint LWRP.

Carried

The Mayor explained that this is the Local Water Revitalization Program. We are making this motion because Van Buren has not decided to become a part of the is program and the state needs formal recognition that this was done.

- **Tax Corrections**

Resolution #006/2025 Moved by Trustee Collins, second by Trustee Cico

Resolved to approve an application for correction of village taxes for the property located at 14 Mechanic St, tax map #01.-04-29.0, for the 2025-2026 tax year, in the amount of \$455.10. Town of Lysander incorrectly included IRA amount for the Senior Citizen Exemptions, clerical error.

Carried

Resolution #007/2025 Moved by Trustee Collins, second by Trustee O'Donnell

Resolved to approve an application for correction of village taxes for the property located at 2641 Ellsworth Rd, tax map #026.-01-12.2, for the 2025-2026 tax year, in the amount of \$1,367.20. Town of Van Buren did not apply correct tax exemption, clerical error.

Carried

Resolution #008/2025 Moved by Trustee Collins, second by Trustee Cole

Resolved to approve an application for correction of village taxes for the property located at 10 River St, tax map #011.-06-14.0, for the 2025-2026 tax year, in the amount of \$37.58. Clerical error, unpaid water charged in error.

Carried

- **Appointment**

Resolution #009/2025 Moved by Trustee Collins, second by Trustee Cico

Resolved to appoint Teresa Heugel as Associate Judge for the Village of Baldwinsville until December 4, 2025.

Carried

- **Water rate increases**

Resolution #010/2025 Moved by Trustee Collins, second by Trustee O'Donnell

Resolved to increase water rates for 2025-2026 to 3% for inside the village and 4% for outside of the village users.

Carried

Public Comments: MaryAnne Williams from the GBCC read that on 3/27/25 there was a posting on the GBCC website with a link to the Garden Club for the handing basket order form.

Vickie Freyleue on behalf of the Bville Center for the Arts, spoke to get clarification waving fees for PMI events for the Food Truck Association and the Art walk. Some discussion ensued regarding the fees that have not been set yet. The Mayor says they can't give a number yet, because they don't have one.

- **Motion to Pay Bills as Audited**

Resolution #011/2025 Moved by Trustee Collins, second by Trustee Freyleue

Resolved to pay the bills from their proper accounts, after audit.

Abstract # 03

• General Fund Checks	#50807 - #50837	\$	55,228.20
• Water Fund Checks	#25868 - #25874	\$	2,194.33
• Sewer Fund Checks	#24445- #24446	\$	236.10

- **Adjournment**

Resolution #012/2025 Moved by Trustee Collins, second by Trustee Cico

Resolved that the meeting be adjourned at 8:27 p.m., until the next Village Board meeting on Thursday, April 17, 2025, beginning at 7:30 p.m. at Village Hall.

Carried

Respectfully submitted,

Jody DePaulis
Village Clerk

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND

VILLAGE OF BALDWINSVILLE

ONONDAGA COUNTY, NEW YORK

DATE OF AUDIT: 04/03/2025

NUMBER 003

TOTAL CLAIMS: \$55,228.20

Voucher #	Claimant	Account #	Amount	Check
5886	CSEA EMPLOYEE BENEFIT FUND 815/815,81513027,4/1-4/30,DENTAL, VISION	A9060.8	3,972.80	50807 03/24/2025
5887	NATIONAL GRID 40525-72106/40525-72106 ,2/19-3/20,SVS	A5110.5	23.43	50808 04/04/2025
5887	NATIONAL GRID 50451-77110/50451-77110,2/4-3/5,SVS	A5110.5	1,342.27	50808 04/04/2025
5887	NATIONAL GRID 56373-98009/56373-98009 ,2/20-3/21,SVS	A5182.4	412.16	50808 04/04/2025
5887	NATIONAL GRID 34950-80104/34950-80104 ,2/20-3/21,SVS	A5182.4	7,089.02	50808 04/04/2025
5888	CHARTER COMMUNICATIONS 143443901/143443901,3/14,SVS	A1620.47	30.70	50809 04/04/2025
5888	CHARTER COMMUNICATIONS 143596301/143596301,3/19-4/18,SVS	A5010.4	18.17	50809 04/04/2025
5888	CHARTER COMMUNICATIONS 143596301/143596301,3/19-4/18,SVS	A5110.4	24.80	50809 04/04/2025
5889	TOSHIBA FINANCIAL SERVICES 5033682956/5033682956,3/15-4/14,SVS	A7610.4	148.12	50810 04/04/2025
5890	WB MASON 252935953/252935953 ,3/13,LETTERHEAD	A3120.4	177.35	50811 04/04/2025
5890	WB MASON 253064303/253064303 ,3/19,BARN	A5110.4	72.47	50811 04/04/2025
5890	WB MASON 253036705/253036705,3/18,BARN	A5110.4	119.35	50811 04/04/2025
5891	NAMI'S ENGRAVING & AWARDS 50876/50876,3/20,NAMEPLATES	A1410.4	22.00	50812 04/04/2025
5892	COMMUNITY MEDIA GROUP 372318/372318 ,3/19,SVS	A1410.4	135.00	50813 04/04/2025
5893	VILLAGE HARDWARE 217146620/217146620,3/27,CONTACT ADHSV,PADLOCK	A3120.4	25.16	50814 04/04/2025
5893	VILLAGE HARDWARE 217145752/217145752,3/24,LYSOL CRISP LINEN	A3120.4	18.38	50814 04/04/2025
5893	VILLAGE HARDWARE 217144721/217144721 ,3/21,TOG SWITCH,WALLPLATE	A7610.4	7.02	50814 04/04/2025
5893	VILLAGE HARDWARE 217145761/217145761,3/24,SVS	A7610.4	36.03	50814 04/04/2025
5893	VILLAGE HARDWARE 217148002/217148002,3/30,SVS	A7610.4	58.54	50814 04/04/2025
5894	M.A. POLCE CONSULTING, INC 56575/56575 ,3/15,SVS	A3120.4	85.00	50815 04/04/2025
5895	AMCHAR WHOLESALE, INC 01138686/01138686 ,3/17,ARPA	A3120.4	7,380.00	50816 04/04/2025
5896	CORELOGIC CENTRALIZED REFUNDS 027.-01-01.0/027.-01-01.0,2025 TAX REF ACCT# 144521	A1001	1,089.69	50817 04/04/2025
5896	CORELOGIC CENTRALIZED REFUNDS 020.-03-02.0/020.-03-02.0, 2025 TAX REF ACCT# 144028	A1001	812.55	50817 04/04/2025

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND

VILLAGE OF BALDWINVILLE

ONONDAGA COUNTY, NEW YORK

DATE OF AUDIT: 04/03/2025

NUMBER 003

TOTAL CLAIMS: \$55,228.20

Voucher #	Claimant	Account #	Amount	Check
5897	AMAZON CAPITAL SERVICES 19Y6-1NCM-9YKM/19Y6-1NCM-9YKM,3/20,EXP	A5010.4	323.00	50818 04/04/2025
5897	AMAZON CAPITAL SERVICES 1FW3-FL7L-VM93/1FW3-FL7L-VM93 ,3/13,EXP	A5010.4	469.65	50818 04/04/2025
5897	AMAZON CAPITAL SERVICES 1Q4X-KQYQ-69N3/1Q4X-KQYQ-69N3,3/17,V&E REPAIR	A5110.4	47.24	50818 04/04/2025
5897	AMAZON CAPITAL SERVICES 16VV-6KFR-RDVN/16VV-6KFR-RDVN ,3/19,EQUIP	A7110.2	541.60	50818 04/04/2025
5897	AMAZON CAPITAL SERVICES 1Q4X-KQYQ-69N3/1Q4X-KQYQ-69N3,3/17,PARKS EXP	A7110.4	76.07	50818 04/04/2025
5898	NYS LTAP CENTER 250102BUDGPASH/250102BUDGPASH,3/18,EXP	A5010.4	60.00	50819 04/04/2025
5898	NYS LTAP CENTER 250102RLHPPASH/250102RLHPPASH ,3/18,EXP	A5010.4	60.00	50819 04/04/2025
5899	GRAINGER 9450779021/9450779021,3/25,V&E REPAIR	A5110.4	207.63	50820 04/04/2025
5899	GRAINGER 9440179308/9440179308,3/17,BARN	A5110.4	182.30	50820 04/04/2025
5900	THE HARTFORD STEAM BOILER 1319844/1319844,3/12,BLDG EXP	A5110.5	110.00	50821 04/04/2025
5901	MOHAWK LIFTS LLC 68537/68537,3/18,EQUIP EXP	A5110.2	10,983.43	50822 04/04/2025
5902	OUTDOOR POWER 124028/124028,3/20,EXP	A7110.4	128.65	50823 04/04/2025
5903	POLSINELLO LUBRICANTS 244839/244839 ,3/20,VEHICLE OPER	A5110.4	386.60	50824 04/04/2025
5904	TIRE MERCHANTS INTERNATIONAL 21043/21043,3/24,EQUIP MAINT	A5110.4	1,123.00	50825 04/04/2025
5904	TIRE MERCHANTS INTERNATIONAL 20998/20998,3/17,PARKS EXP	A7110.5	460.00	50825 04/04/2025
5905	UNIFIRST CORPORATION 1100179422/1100179422 ,3/14,BARN	A5110.4	50.34	50826 04/04/2025
5905	UNIFIRST CORPORATION 1100181665/1100181665,3/21,BARN	A5110.4	50.26	50826 04/04/2025
5906	VERIZON WIRELESS 6108180726/6108180726,2/11-3/10,SVS	A5010.4	17.17	50827 04/04/2025
5907	JASON GUINN REIMBURSEMENTFOR MISC TOOLS/3/24,REIMBURSEMENTFOR MISC TOOLS	A3120.4	166.25	50828 04/04/2025
5908	LEWIS UNIFORM COMPANY LLC 282141/282141 ,3/24,SVS	A3120.4	49.99	50829 04/04/2025
5908	LEWIS UNIFORM COMPANY LLC 282154/282154,3/24,SVS	A3120.4	884.15	50829 04/04/2025
5908	LEWIS UNIFORM COMPANY LLC 282142/282142 ,3/24,SVS	A3120.4	491.95	50829 04/04/2025
5909	ANTHONY DEMARCO 247159/247159 ,3/20,PROJECTS,CDBG	A7110.43	2,450.00	50830 04/04/2025

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND

VILLAGE OF BALDWINSVILLE

ONONDAGA COUNTY, NEW YORK

DATE OF AUDIT: 04/03/2025

NUMBER 003

TOTAL CLAIMS: \$55,228.20

Voucher #	Claimant	Account #	Amount	Check
5909	ANTHONY DEMARCO 247179/247179,3/25,PROJECTS,CDBG	A7110.43	840.00	50830 04/04/2025
5909	ANTHONY DEMARCO 247208/247208,3/26,PROJECTS,CDBG	A7110.43	840.00	50830 04/04/2025
5909	ANTHONY DEMARCO 247206/247206,3/26,PROJECTS,CDBG	A7110.43	945.00	50830 04/04/2025
5910	JUDY MURRAY MILEAGE REIMBURSEMENT/MILEAGE REIMBURSEMENT,1/24-3/28	A1410.4	35.70	50831 04/04/2025
5911	CINTAS 4224873196/4224873196 ,3/21,SVS	A7610.4	92.95	50832 04/04/2025
5912	CHARTER COMMUNICATIONS 0006623030125/0006623030125 ,3/1-3/31 & PAST DUE BALANCE	A7610.4	278.94	50833 04/04/2025
5913	RENAISSANCE G000040044-00001/G000040044-00001,APRIL 2025 PREMIUM	A9045.8	62.07	50834 04/04/2025
5914	SS FUNDING & PROCUREMENT RES, 032506-I/032506-I ,3/31,LGRMIF	A1410.43	2,500.00	50835 04/04/2025
5915	DAVID C SMALLWOOD REIMBURSEMENT/IDENTO GO FINGERPRINTS REIMBURSEMENT,3/31	A1110.4	89.25	50836 04/04/2025
5916	BALDWIN & SUTPHEN, PLLC BRONZE FOUNDRY/3/27,BRONZE FOUNDRY MATTER	A1420.4	7,125.00	50837 04/04/2025
Total:			55,228.20	

To The Treasurer:

The claims on this Abstract having been presented to the Board of Trustees of the Village of Baldwinsville, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized to pay to each of the listed claimants the amount allowed upon his claim appearing opposite his name. The total for Abstract # 3 is \$ 55,228.20.

In witness whereof, I have hereunto set my hand as Village Clerk of the Village of Baldwinsville on this 4th day of April, 2025

Pre-Pay - 50807

Checks - 50808 - 50837


Village Clerk

ABSTRACT OF AUDITED VOUCHERS

WATER FUND

VILLAGE OF BALDWINSVILLE

ONONDAGA COUNTY, NEW YORK

DATE OF AUDIT: 04/03/2025

NUMBER 003

TOTAL CLAIMS: \$2,194.33

Voucher #	Claimant	Account #	Amount	Check
1318	OCWA 205393/205393,1/31-2/28,WATER DIST EXP	F8340.4	134.62	25868 04/04/2025
1319	TI-SALES INC INV0181715/INV0181715,3/14,METERS	F8340.4	921.48	25869 04/04/2025
1320	F.W.WEBB COMPANY 89913285/89913285 ,3/12,WATER DIST EXP	F8340.4	312.82	25870 04/04/2025
1321	NYRWA ANNUAL MEMBER DUES/3/3,ANNUAL MEMBERSHIP DUES	F8320.4	358.00	25871 04/04/2025
1322	AMAZON CAPITAL SERVICES 17FH-C3NK-PMLF/17FH-C3NK-PMLF ,3/18,OFFICE MB BOOTS	F8320.4	225.12	25872 04/04/2025
1323	GRAINGER 9440179308/9440179308,3/17,OFFICE	F8320.4	182.30	25873 04/04/2025
1324	VERIZON WIRELESS 6108180726/6108180726,2/11-3/10,SVS	F8320.4	59.99	25874 04/04/2025
Total:			2,194.33	

To The Treasurer:

The claims on this Abstract having been presented to the Board of Trustees of the Village of Baldwinsville, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized to pay to each of the listed claimants the amount allowed upon his claim appearing opposite his name. The total for Abstract # 3 is \$ 2,194.33.

In witness whereof, I have hereunto set my hand as Village Clerk of the Village of Baldwinsville on this 4th day of April, 2025.

Checks- 25868-
25874


Village Clerk

ABSTRACT OF AUDITED VOUCHERS

SEWER FUND

VILLAGE OF BALDWINSVILLE

ONONDAGA COUNTY, NEW YORK

DATE OF AUDIT: 04/03/2025

NUMBER 003

TOTAL CLAIMS: \$236.10

Voucher #	Claimant	Account #	Amount	Check
725	TEAM EJP 6456167/6456167,3/17,LINE MAINT EXP	G8120.4	192.10	24445 04/04/2025
726	VERIZON WIRELESS 6108180726/6108180726,2/11-3/10,SVS	G8120.4	44.00	24446 04/04/2025
Total:			236.10	

To The Treasurer:

The claims on this Abstract having been presented to the Board of Trustees of the Village of Baldwinsville, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized to pay to each of the listed claimants the amount allowed upon his claim appearing opposite his name. The total for Abstract 3 is \$ 236.10.

In witness whereof, I have hereunto set my hand as Village Clerk of the Village of Baldwinsville on this 4th day of April, 2025.

CHECKS 24445-24446


Village Clerk