

**Minutes of the Meeting of the Village Board of Trustees held at 7:30 p.m. at Village Hall,
16 West Genesee Street, Baldwinsville, NY.
October 18, 2018**

Members Present: Mayor Dick Clarke
Trustee Bruce Stebbins
Trustee Mark Wilder
Trustee Mike Shepard
Trustee Andy Dryden
Trustee Megan O'Donnell
Trustee Ruth Cico

Others Attending – Attorney Bob Baldwin; Code Enforcement Officer Gregg Humphrey; Village Clerk Maureen Butler; Treasurer Anna Custer; Senior Center Coordinator Ruth Troy; Engineer Steve Darcangelo; Police Chief Mike Lefancheck; BHS students Hoda Pady, Rawan Alhasbi and Noran Saleh; GBCC representatives Matt Hunt and Renee Newton; Messenger reporter Ashley Casey; Lysander resident Kevin Rode; Lysander Supervisor Joe Saraceni and Andy Millard, a representative from the Public Access Channel.

The meeting was called to order at 7:30 p.m. by Mayor Clarke and the Pledge of Allegiance was recited.

Resolution #155/2018 Moved by Trustee O'Donnell, second by Trustee Shepard
Resolved that the minutes from the Village Board meeting of October 4, 2018, be approved.

Carried

Citizen's Comments

Greater Baldwinsville Chamber of Commerce President Matt Hunt and GBCC member Renee Newton spoke to the board about the upcoming joint event with the Rotary. *The Big Chill* is tentatively scheduled for Saturday, January 26, 2019, from noon until 3:00 p.m. with a Pub Crawl beginning at 5:00 p.m. Hunt is requesting a waiver of the rental fee, a waiver of the open container law and assistance from the DPW. Mayor Clarke informed him that those requests can be voted on once the Clerk receives the application and insurance. Hunt noted that he will submit the required information and make his requests at a later meeting.

Trustee's Comments

Trustee Wilder requested that an executive session be held regarding an update of the PBA contract negotiations.

Mayor's Comments

Mayor Clarke:

- added a couple of items to the agenda – a World Polio proclamation and a discussion regarding a rental registry.
- invited the public to the ribbon cutting at the Visitor's Center on October 28th at 3:00 p.m. Eagle Scout candidate Spencer Randolph renovated the facility as a project.
- noted that on November 17th the Rotary and the library are hosting a forum of service organizations to discuss the needs of the village.

Department Heads

Code Enforcement Officer Gregg Humphrey reminded everyone that election signs can only be up 30 days prior to the election and a few days after the election. These signs are not allowed in the rights of way or on village properties. This is true for all temporary signs.

Village Clerk Maureen Butler reminded the residents that October 31st is the last day that the 2018-2019 village taxes can be paid at Village Hall. After the 31st unpaid taxes will be turned over to Onondaga County.

Treasurer Anna Custer distributed the September financials and told the department heads that budget sheets will be going out next week.

Coordinator for Canton Woods Senior Center Ruth Troy reiterated that flu shot clinics will be held at the Senior Center on October 26th and November 9th for those interested. Bring your health insurance cards. Troy told of upcoming events on October 25th and on November 7th. Call the Center for more information.

Chief Mike Lefancheck described the 24-hour stand-off with a suicidal individual who was known to have guns that occurred on Charlotte Street this past weekend. Fortunately, the outcome was good with the individual being apprehended and everyone involved safe. It was a complex event which took much coordination amongst the Oneida County Sheriff's SWAT team, the Syracuse Police Tactical Unit, the NYS Police and the Baldwinsville Police Department.

Pending Business

- **Proposed Annexation – 8439 Smokey Hollow Road**

Mayor Clarke stated that they will not be voting on this tonight because the village's agreement that goes hand in hand with the annexation vote has not been reviewed and approved by the Town of Lysander. Town of Lysander Supervisor Joe Saraceni answered some trustee questions and said that he had not seen the agreement but after hearing some of the major points in the agreement he feels that the Lysander board should not have a problem signing off on it. Since the agreement needs to be signed/agreed upon prior to the annexation vote by the Village, Saraceni said that he would call a special meeting. Some points of the agreement refer to responsibilities of the Town such as abiding by the Village Code; costs related to the installation of sewer lateral connections to the village sewer system; and insuring that the gates to the park are locked when Town personnel are not present. In turn, the Village will provide sewer connections and provide other services as generally required, including police protection. Attorney Baldwin stated to Saraceni that the Village would like a designated Village liaison involved in certain Park-related matters. Mayor Clarke commented to Saraceni that he would like, in writing for future boards, the confirmation that the Park will not require water service. The deadline for the Village Board to vote on the annexation is fast approaching therefore it will be voted on at the Thursday, November 1st meeting.

- **Electronic Sign Moratorium**

Code Officer Humphrey will submit a proposal regarding electronic signs at the November 1st village board meeting.

- **Employee Handbook**

Clerk Maureen Butler stated that she and Chief Lefancheck began the process of reviewing the employee handbook and making notes on updates and changes that need to be made. The task is progressing well and they plan on meeting again next week.

New Business

- **Outside Users – Water Levy**

Resolution #156/2018 Moved by Trustee Wilder, second by Trustee O'Donnell

Resolved to deem the water/sewer bills outside the Village of Baldwinsville that remain unpaid as of October 25, 2018, as delinquent and turn them over to the Town of Lysander and Town of Van Buren to add to the appropriate property tax bill.

Carried

- **Public Hearing – set for November 1 – Transfer of funds**

Resolution #157/2018 Moved by Trustee Dryden, second by Trustee Wilder
Resolved to set a Public Hearing on Thursday, November 1, 2018, at 7:30 p.m. to consider a resolution transferring the sum of \$75,000.00 from the Village's Highway Repair Reserve Fund for the payment of the roadway paving work that was completed in September 2018.

Carried

- **Amendment to Lease Agreement – Lysander Water Districts**

Resolution #158/2018 Moved by Trustee O'Donnell, second by Trustee Cico
Resolved to amend paragraph 5.1 of the Lease Agreement for the Operation of the Water Districts with the Town of Lysander as follows:

5.1 Beginning on the effective date of this AGREEMENT the VILLAGE will furnish and supply water and water service to all those customers within the DISTRICTS. Customers in the DISTRICTS will pay the then current Village outside user rates for water as set forth in the Code of the VILLAGE as it from time to time may be amended. The rates to be charged by the VILLAGE shall be the meter rates as set forth in the Schedule of Meter Rates as adopted by the VILLAGE from time to time pursuant to Section 338-25 of the Code of the VILLAGE, said rates shall increase proportionally with Village user rate increases other than what has already been approved by the Village Board at the beginning of this agreement. A copy of said current rates and previously established future rates are annexed as Exhibit "B". Additional charges as may be required by Town Law Sections 202 or 202-a shall not be included in the determination of the above rates but shall be collected by the TOWN.

Carried

- **Appointment – Neighborhood Outreach Advisor - CW**

Resolution #159/2018 Moved by Trustee Cico, second by Trustee Shepard
Resolved to appoint Rachael Thayer as the part-time Neighborhood Advisor /Outreach worker at Canton Woods Senior Center for 15 hours/week at a rate of \$18.20/hour, effective Monday, October 22, 2018.

Carried

- **Bid – 2018 Tree Removal and Trimming**

Resolution #160/2018 Moved by Trustee O'Donnell, second by Trustee Wilder
Resolved to receive the bids for the 2018 Tree Removal and Trimming contract at 2:00 p.m. on Wednesday, October 17, 2018.

Carried

Resolution #161/2018 Moved by Trustee Dryden, second by Trustee Cico
Resolved to award the bid for the 2018 Tree Removal and Trimming contract to Timber Tree Service, in the bid amount of \$15,300.00.

Carried

- **Proclamation – World Polio Day**

Resolution #162/2018 Moved by Trustee O'Donnell, second by Trustee Dryden
Resolved to proclaim October 24, 2018, as World Polio Day in Baldwinsville, and encourage all citizens to join me and Rotary International in the fight for a polio-free world.

Carried

Mayor Clarke read the proclamation in its entirety.

- **Rental Registry**

A discussion took place regarding whether a rental registry is warranted in the Village of Baldwinsville. This task may be very time consuming depending on the schedule of inspections and may require more staff. The board agreed that they would like the Codes Department to pursue compiling a list of all rental properties and owners, in addition to proposing a fee schedule for required inspections and the registry. Once compiled the board would be able to do a cost analysis.

- **Executive Session-No Anticipated Action**

Resolution #163/2018 Moved by Trustee Wilder, second by Trustee Shepard

Resolved that the board retire into executive session regarding an update of the PBA contract negotiations at 8:40 p.m.

Carried

Resolution #164/2018 Moved by Trustee Shepard, second by Trustee Cico

Resolved that the board returned from executive session at 8:58 p.m.

Carried

- **Motion to pay bills as audited**

Resolution #165/2018 Moved by Trustee Cico, second by Trustee Shepard

Resolved to pay the bills from their proper accounts, after audit.

Abstract # 15

- General Fund Checks #44115 - #44154 \$ 99,013.45
- Water Fund Checks #24444 - #24450 \$ 25,012.74
- Sewer Fund Checks #23590 - #23595 \$ 3,322.19
- Capital Bond Project #1056 - #1061 \$ 76,747.26

Carried

- **Adjournment**

Resolution #166/2018 Moved by Trustee Dryden, second by Trustee Cico

Resolved that the meeting be adjourned at 8:59 p.m., until the next Village Board meeting on Thursday, November 1, 2018, beginning at 7:30 p.m.

Carried

Respectfully submitted,

Maureen Butler
Village Clerk