

**Minutes of the Meeting of the Village Board of Trustees held at 7:30 p.m. at Village Hall,
16 West Genesee Street, Baldwinsville, NY.
May 21, 2020
Via ZOOM**

Members Present: Mayor Dick Clarke
Trustee Ruth Cico
Trustee Mark Wilder
Trustee Mike Shepard
Trustee Megan O'Donnell
Trustee Bruce Stebbins
Trustee Andrew Dryden

Others Attending – Village Attorney Bob Baldwin; Code Enforcement Officer Gregg Humphrey; Village Clerk Maureen Butler; Treasurer Anna Custer; Senior Center Coordinator Ruth Troy; Village Engineer Steve Darcangelo, Police Chief Mike Lefancheck and Videographer Linda Clarke.

The Pledge of Allegiance was recited.

Resolution #247/2019 Moved by Trustee O'Donnell, second by Trustee Cico
Resolved that the minutes from the Village Board meeting of May 7, 2020, be approved.

Carried

Citizen's Comments

Mayor Clarke noted that due to the Corona virus, the public was not invited. Comments and questions can be posted on Facebook Live. The meeting can also be viewed on our website and on Pac-B.

Trustee's Comments

Trustee Wilder offered his condolences to the family of Pete Krawiec. Wilder said that Pete was a good friend and will be greatly missed.

Mayor's Comments

Mayor Clarke noted

- that he received notice from the NYS Canal Corp. that Lock 24 should be opened by July 4th.
- that he received a thank you from Janet Soloman for the funding given to the Senior Center and all the services that the Center offers.
- that kudos are given to the Water department for persevering during the Covid crisis. They were applauded by the NY Water and Environmental Association for continuing to maintain the water system during Covid.
- that the village thanks the water department for their overnight repair of a water break on East Genesee Street.

Department Heads

Code Enforcement Officer Gregg Humphrey noted that there has been an increase in permit applications. Mostly for fences, decks and pools.

Village Clerk Maureen Butler asked for guidance as it relates to the opening of the softball fields. The mayor said that he would talk to the county to find out which phase this may be under.

Village Treasurer Anna Custer stated that she is hoping to have the yearend financials at the June board meeting. She thanked the board for their get well wishes.

Senior Center Coordinator Ruth Troy reminded everyone that Canton Woods is once again a polling place for the June 23rd primaries from 6:00 a.m. to 9:00 p.m. Troy told of the abbreviated newsletter that was sent out. She noted that the staff are continuing to make wellness calls to the seniors during this pandemic. And she picked up washable masks from the County in anticipation of the reopening.

Village Engineer Steve Darcangelo confirmed that the Park-A-Truck program has resumed. The application is on the website or call Village Hall for more information. The DPW is looking for a gardener to plant and maintain the flowers throughout the village.

Chief Mike Lefancheck commented about a fire on East Genesee Street. It was an arson fire and an arrest was made. The department's business check program is ongoing even though some businesses are opening up. The staff are following protocols to enter people's homes. Traffic enforcement efforts are back to full swing.

Pending Business

- **Tabled item re Employee Handbook – Revised 4.2020**

Resolution #248/2019 Moved by Trustee Dryden, second by Trustee Stebbins
Resolved to approve the proposed Employee Handbook that was revised April 2020.

Carried

After much research, Trustee Stebbins felt confident on the removal of the "Work Rules" appendix from the proposed Employee Handbook, at least until a later date. Most work rules are unique to each department and are enforced as the department head/village board sees fit for each discretion.

- **Intermunicipal Agreement – Codes Officer**

Resolution #249/2019 Moved by Trustee O'Donnell, second by Trustee Shepard
Resolved to approve the revised **Intermunicipal Agreement re Shared Services of Code Enforcement Officers** between the Village of Baldwinsville and the Towns of Lysander and Van Buren.

Carried

The Town of Van Buren requested that a few minor changes be made before they would approve/sign the agreement.

New Business

- **Addition of a COVID Expense Line Item**

Resolution #250/2019 Moved by Trustee O'Donnell, second by Trustee Dryden
Resolved to modify appropriations for the 2020 -2021 budget year by transferring funds in the amount of \$25,000.00 from the *Reserve for Contingencies* budget line ledger #A1990.4 to *COVID expense* line ledger # A3097.0.

Carried

It was suggested that this would be a good way to keep track of the Covid-19 expenses that were incurred. It may be a requested number at some point.

- **Appointment of Seasonal Laborers - DPW**

Resolution #251/2019 Moved by Trustee Stebbins, second by Trustee O'Donnell

Resolved to authorize the appointment of the following seasonal DPW workers in the Parks department, with start date to be determined by the Village Engineer:

- Arthur Helmbold, Seasonal Parks Worker at \$16.00 per hour
- Alex Rose, Seasonal Parks Worker at \$14.50 per hour
- Gunnar Hunt, Seasonal Parks Worker at \$14.50 per hour
- Seasonal Laborer-part time gardener at \$15.00 per hour, 6/1/2020 – 10/15/2020

Carried

- **2020 Road Paving Bids**

Resolution #252/2019 Moved by Trustee O'Donnell, by Trustee Wilder

Resolved to receive the bids for the *2020 Roadway Paving Project* on Friday, May 15, 2020, at 2:00 p.m.

Carried

Resolution #253/2019 Moved by Trustee Dryden, second by Trustee Cico

Resolved to award the bid for the *2020 Roadway Paving Project*, that was received on Friday, May 15, 2020, to Northern Asphalt, LLC., for the contract amount of \$232,862.50.

Carried

The project will be modified for the 2020 year.

- **Declaration of Surplus – 36 East Oneida Street**

Resolution #254/2019 Moved by Trustee Wilder, by Trustee Stebbins

Resolved to declare the village owned property located at 36 East Oneida Street as surplus and authorizing the Village Engineer to secure a realtor to sell the property.

Carried

- **Village Hall and Police Department Buildings Insulation Project**

Resolution #252/2019 Moved by Trustee Dryden, by Trustee Wilder

Resolved to receive the bids for the *Village Hall and Police Department Buildings Insulation Project* on Wednesday, May 20, 2020, at 2:00 p.m.

Carried

Resolution #253/2019 Moved by Trustee Stebbins, second by Trustee Wilder

Resolved to award the bid for the *Village Hall and Police Department Buildings Insulation Project*, that was received on Wednesday, May 20, 2020, to Upstate Spray Foam Insulation for the contract amount of \$40,800.00.

Carried

Engineer Darcangelo noted that the project bid was split between Village Hall and the Police department. Only the Police department portion will be done.

- **Discussion of Community Park Overnight Request – 5/23/2020**

Paul Virginia, coordinator of the carp tournament and a fishing guide, asked if he and a couple of clients could fish and stay overnight at Community Park on Saturday, May 23rd.

After a brief discussion, the board decided that they were not comfortable with allowing an overnight at Community Park. In addition to Covid and the restrooms not being open, only non-profits have been allowed to stay overnight in the past, such as the scout troops.

- **Motion to pay bills as audited**

Resolution #257/2019 Moved by Trustee O'Donnell, second by Trustee Dryden
Resolved to pay the bills from their proper accounts, after audit.

Abstract #6

- General Fund Checks #45993 - #46205 \$ 67,755.88
- Water Fund Checks #24792 - #24800 \$ 5,965.26
- Sewer Fund Checks #23802 - #23805 \$ 1,340.27

Carried

- **Adjournment**

Resolution #258/2019 Moved by Trustee Wilder, second by Trustee Cico
Resolved that the meeting be adjourned at 8:45 p.m., until Thursday, June 4th at 7:30 p.m. via Zoom.

Carried

Respectfully submitted,

Maureen Butler

Village Clerk
Village of Baldwinsville