

**Minutes of the Meeting of the Village Board of Trustees held at 7:30 p.m.
October 1, 2020
Via ZOOM**

Members Present: Mayor Dick Clarke
Trustee Ruth Cico
Trustee Mark Wilder
Trustee Mike Shepard
Trustee Megan O'Donnell
Trustee Bruce Stebbins
Trustee Andrew Dryden

Others Attending – Village Attorney Bob Baldwin; Code Enforcement Officer Gregg Humphrey; Water Foreman Chuck McAuliffe; Village Clerk Maureen Butler; Senior Center Coordinator Ruth Troy and Police Chief Mike Lefancheck.

The Pledge of Allegiance was recited.

Resolution #110/2020 Moved by Trustee Cico , second by Trustee O'Donnell
Resolved that the minutes from the Village Board meeting of September 17, 2020, be approved.

Carried

Citizen's Comments

Mayor Clarke noted that due to the Corona virus, the meeting is held via zoom. Comments and questions can be posted on Facebook Live. The meeting can also be viewed on our website and on Pac-B.

Trustee's Comments

Trustee Dryden requested that an executive session be added to the agenda regarding contract issues.

Mayor's Comments

Mayor Clarke:

- Onondaga County gave the go ahead for a run at Community Park that was requested by Mike Samoraj.
- Halloween trick or treating will be held from 6:00 p.m. – 8:00 p.m. on the 31st of October. Clarke reminded all to be mindful of social distancing and groups. For those not accepting trick or treaters, please leave your lights off.
- The Lysander Parks and Rec will be sponsoring window painting in the village once again. Contact them for more info.
- Gave kudos to Chuck and Louise for stepping up in the interim of Steve's absence.
- Noted concern for next year's revenue from Onondaga County since the county and the City of Syracuse are having financial issues.

Department Heads

Attorney Bob Baldwin told of the meeting of the Canton Woods board that he attended this morning. He felt that the discussions regarding the revised agreements went well. Baldwin requested that a motion to authorize the mayor to sign the revised agreements be added to the agenda.

Code Enforcement Officer Gregg Humphrey noted that permit applications are up this year. Humphrey stated that the Main Street Grant recipients are in the process of their renovations and two (Atlantic Seafood and Sports Bowl) have completed their renovations.

Village Clerk Maureen Butler reminded the residents that village taxes will be accepted at Village Hall through October 31st and then they will be turned over to the County of Onondaga.

Senior Center Coordinator Ruth Troy gave thanks to Attorney Bob Baldwin for all his work in getting the Canton Woods agreements resolved. Troy also thanked those that will be participating in the fundraiser *Walk for the Woods* by either participating or sponsoring. She gave a brief overview of the upcoming events.

Crew Leader Chuck McAuliffe informed the audience of the various projects that the Department of Public Works have been doing, including hydrant flushing.

Pending Business

There was none.

New Business

- **Bids – 2020 Tree Work**

Resolution #111/2020 Moved by Trustee Stebbins, second by Trustee O'Donnell

Resolved to receive the bids for the 2020 Tree Removal and Trimming contract on Wednesday, September 30, 2020, at 2:00 p.m.

Carried.

Resolution #112/2020 Moved by Trustee Cico, second by Trustee Dryden

Resolved to award the bid for the 2020 Tree Removal and Trimming contract to Timber Tree Service, in the amount of \$31,050.00.

Carried

This is a budgeted item.

- **Adoption – Retention Schedule for NY Local Government Records**

Resolution #113/2020 Moved by Trustee Dryden, second by Trustee O'Donnell

Resolved to adopt for use by all officers in legally disposing of valueless records listed therein, the Retention Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, containing legal minimum retention periods for local government records. Further resolved, that in accordance with Article 57-A that only those records will be disposed of that are described in LGS-1, after they have met the minimum retention periods and only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods. The LGS-1 will supersede and replace the MU-1 schedule, which has been in existence since 2003.

Carried

Village Clerk Maureen Butler explained the importance of the retention schedule.

- **Appointment – PT Police Officer**

Resolution #114/2020 Moved by Trustee Shepard, second by Trustee O'Donnell

Resolved to appoint John J. Vito Jr. as a part-time Police Officer, at a pay rate of \$20.00/hour with an effective date of October 19, 2020.

Carried

- **Canton Woods Agreements Revisions**

Resolution #115/2020 Moved by Trustee Cico, second by Trustee O'Donnell

Resolved to authorize the mayor to sign the revised Canton Woods agreements as amended by the village attorney.

Carried

- **Executive Session**

Resolution #116/2020 Moved by Trustee Dryden, second by Trustee Cico

Resolved that the board retire into an executive session regarding contract issues at 8:02 p.m.

Carried

Resolution #117/2020 Moved by Trustee Dryden, second by Trustee Wilder

Resolved that the board returned from executive session at 8:37 p.m.

Carried

- **Motion to pay bills as audited**

Resolution #118/2020 Moved by Trustee O'Donnell, second by Trustee Cico

Resolved to pay the bills from their proper accounts, after audit.

Abstract # 15

- General Fund Checks #46336 - #46367 \$ 35,894.35
- Water Fund Checks #24860 - #24865 \$ 2,704.61
- Sewer Fund Checks #23891 - #23892 \$ 107.25

Carried

- **Adjournment**

Resolution #119/2020 Moved by Trustee Dryden, second by Trustee Wilder

Resolved that the meeting be adjourned at 8:38 p.m., until the Annual Organizational village board meeting on Thursday, October 15, 2020, at 7:30 p.m. via Zoom.

Carried

Respectfully submitted,

Maureen Butler

Village Clerk
Village of Baldwinsville